

WANTED

**PART-TIME
CHOIR DIRECTOR**

**WELLS CHURCH
Jackson, Mississippi**

Interested Parties - Email
choirdirectorsearch@wellschurch.org

Wells Church

Loving • Caring • Sharing

www.WellsChurch.org

Part-Time Choir Director Job Description
Wells Memorial UMC

General duties and responsibilities include, but are not limited to:

1. While not an hourly position, this part-time position anticipates a time commitment of approximately 10-14 hours per week.
2. The primary responsibilities of this position will be to plan, prepare and lead the music for Sunday morning worship services in consultation with the senior pastor.
3. Traditionally, the choir performs a major Christmas concert each year with some seasonal work with children in coordination with the Children's Education Director.
4. The primary choir preparation takes place at Wednesday afternoon rehearsals from 5:15 p.m.-6:30 p.m. and thirty minutes prior to the 8:30 a.m. and 11:00 a.m. services on Sunday.
5. Use of personal gifts and graces to support the ministries of Wells Church and be willing to perform or assist with special Church services and events.
6. Communicate as appropriate with choir members and Church staff.
7. Meet regularly with the Worship Team/Committee and work closely with Jamie Ward, the church accompanist, and attend church staff meetings as required.
8. Maintain the church music library, coordinate maintenance of church instruments and post a roster of choir members with folder assignments.
9. Interested applicants should send a letter of introduction, resume and at least three professional references to choirdirectorsearch@wellschurch.org. Please send all questions to this same email address.
10. Position begins on August 1st and applications will be considered until the position is filled.